



5055 Santa Teresa Blvd., Gilroy, CA 95020

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Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
Citizens' Oversight Committee Meeting
June 26, 2017 – 6:00 p.m.
Gavilan College, Coyote Valley Site
650 Bailey Avenue, San Jose, CA
ROOM# 107

AGENDA

I. CALL TO ORDER

1. Tour of Coyote Valley site
2. Roll Call

II. APPROVAL OF AGENDA

III. CONSENT AGENDA

1. Approve Minutes, February 27, 2016

IV. COMMENTS FROM THE PUBLIC

This is a time for the public to address the Citizens' Oversight Committee (a maximum of three minutes will be allotted to each speaker)

V. INFORMATION ITEM(S)

1. Item(s) presented at board meetings for information or approval by the Board of Trustees:

March 14, 2017

- Gavilan Project Updates and Project Schedule
- FY 2015 – 2016 Measure E General Obligation Bond Audit Reports
- Notice of Completion for the San Martin Aviation Project
- IBI Group Architecture and Planning Project Assignment Amendments Augmentations
- Coyote Valley Center Increment #2, Change Order #7

April 11, 2017

- Gavilan Project Updates and Project Schedule
- Notice of Completion for the Coyote Valley Educational Center, Increment #2
- Gavilan Gym Roof Replacement, Change Order #3
- Consider and Award Bid for the Gym Bleachers and Flooring Project

May 9, 2017

- Measure E Bond Quarterly Financial Status Report at March 31, 2017
- Coyote Valley Educational Center Increment #1 Change Order #2
- Gavilan Gym Roof Replacement, Charge Order #4



Board of Trustees: Tom Breen
Laura A. Perry, Esq.

Kent Child
Walt Glines

Mark Dover
Lois Locci, Ed.D.

Jonathan Brusco
Daniel Chavez

- Project Inspector Service Agreement with Irick Inspections, Inc.
- Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

June 13, 2017

- Notice of Completion for the Coyote Valley, Low Voltage Package
- Consider and Accept Bid for Athletic Fields Upgrade Project

VI. DISCUSSION ITEM(S)

1. Update Measure E Activities

VII. ACTION ITEM(S)

1. Set Next Meeting Date(s)
Suggestion: Monday, November 20, 2017

VIII. CLOSING ITEMS

1. Adjournment

GAVILAN COLLEGE MISSION

Gavilan College cultivates learning and personal growth in students of all backgrounds and abilities through innovative practices in both traditional and emerging learning environments; transfer pathways, career and technical education, developmental education, and support services prepare students for success in a dynamic and multicultural world.

PUBLIC COMMENTS – Individuals wishing to address the Citizens’ Oversight Committee (COC) on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the COC on particular agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows:

A maximum of 3 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area. No disruptive conduct will be permitted at any Gavilan College Citizens’ Oversight Committee meeting.

AGENDA ITEMS – Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/President two weeks prior to the meeting. The COC Chair and Superintendent/President will determine what items will be included in the agendas.

Items listed under the Consent Agenda are considered to be routine and are acted on by the COC as one motion. There is no discussion of these items prior to COC vote unless a member of the COC, staff, or public requests those specific items are discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the COC shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Nancy Bailey at 408-848-4711. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the COC meeting.

Members of the public may inspect agenda documents distributed to the committee at the President’s Office, SC138, during regular working hours, or at <http://www.gavilan.edu/board/agenda.php>

Please help keep Gavilan College a litter-free campus and preserve its park-like setting. Thank you.

**Gavilan Joint Community College District
Citizens' Oversight Committee Agenda**

June 26, 2017

Consent Agenda Item No. III
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

Office of the President

SUBJECT: Approve Minutes, February 27, 2017

Resolution:

Information Only

Action Item

Proposal:

That the Citizens' Oversight Committee approve minutes from the Citizens' Oversight Committee Meeting of February 27, 2017.

Background:

See attached.

Budgetary Implications:

None.

Follow Up/Outcome:

No further action required.

Recommended By: Dr. Kathleen A. Rose, Superintendent/President

Prepared By: Nancy Bailey, Executive Assistant to the Superintendent/President

Agenda Approval:



Dr. Kathleen A. Rose, Superintendent/President

GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
Citizens' Oversight Committee Meeting
February 27, 2017 – 6:00 p.m.
Gavilan College San Martin Aviation Site
13021 Murphy Avenue, San Martin, CA

MINUTES

Tours of the San Martin Aviation Technology Maintenance program were provided by faculty member Herb Spenner.

I. CALL TO ORDER

1. Roll Call

Committee Members Present: Issa Ajlouny, Suzanne Bulle, Abraham Gomez, John Gould, Dan Kenney, Taha Khan,

Frederick E. Harris, Vice President of Administrative Services
Dr. Michele Bresso, Vice President of Academic Affairs
Wade Ellis, Director of Business Services
Nancy Bailey, recorder
Donna Martin, Gilbane Building Company

II. APPROVAL OF AGENDA

MSC (D. Kenney/I. Ajlouny) 6 ayes, 0 nays to approve.

III. ELECTION OF CHAIR AND VICE-CHAIR

Kathleen Rose requested nominations for the office of chair to the committee.
MSC (I. Ajlouny/D. Kenney) to nominate Suzanne Bulle for committee chair
Vote: 6 Ayes, 0 nays to approve

MSC (J. Gould/S Bulle) to nominate Issa Ajlouny for committee vice-chair.
Vote: 6 Ayes, 0 nays to approve

IV. CONSENT AGENDA

MSC (I. Ajlouny/T. Khan) 6 ayes; 0 nays to approve the minutes of June 6, 2016.

V. COMMENTS FROM THE PUBLIC – No comments.

VI. INFORMATION ITEM(S)

1. Fred Harris provided an overview of the items presented at board meetings for information or approval by the Board of Trustees. He noted that there was a lot of Measure E fund activity during the 9 months presented. He identified the projects that were underway which included the Coyote Valley site preparation and near completion of Phase I construction. Of the 4 contracts for the Coyote Valley site completion, only the landscaping is outstanding due to weather delay. The San Martin Aviation program site is complete and various other campus projects are underway.

June 14, 2016

- Geotechnical Service Agreement with Cornerstone Earth Group
- Coyote Valley Educational Center Increment #1, Change Orders #1
- Coyote Valley Educational Center Increment #2, Change Order #1
- Measure E Bond Final Expenditure Plan

July 12, 2016

- Resolution No. 1011: A Resolution approving the Football, Track, Sand Volleyball, Baseball and Softball Fields Renovations Including Upgrading Existing Lighting and Adding Additional Track & Field Lighting for the Gavilan College, Gilroy Campus, and authorizing CEQA Exemption
- Gavilan College Aviation Maintenance Technology Project at the San Martin Airport, Change Order #2
- Coyote Valley Educational Center Increment #2 Change Order #2

August 9, 2016

- Coyote Valley Low Voltage Package Change Order #1

September 13, 2016

- Measure E Bond Quarterly Financial Status Report as of June 30, 2016
- Miscellaneous Measure E Construction Agreements
- Gavilan College Aviation Maintenance Technology Program at San Martin Airport, Change Order #3
- Agreements for Demolition of CE500, CJ200, CJ300 and CJ400

October 11, 2016

- IBI Group Architecture and Planning Project Assignment Amendment Augmentations
- Consider and Accept Bids for the Gavilan College Gym Roof Replacement

November 8, 2016

- Measure E Bond Quarterly Financial Status Report at September 30, 2016
- Coyote Valley Educational Center Increment #2, Change Order #3

December 13, 2016

- IBI Group Architecture and Planning Project Assignment Amendment Augmentations
- Coyote Valley Educational Center Increment #2, Change Order #4
- Coyote Valley, Off-Site Project, Change Order #1
- Gavilan College Aviation Program at San Martin South County Airport, Change Order #4

January 10, 2017

- Gavilan College Gym Roof Replacement Project, Change Order #1
- Coyote Valley Educational Center Increment #2, Change Order #5
- Coyote Valley Low Voltage Package, Change Order #2

February 14, 2017

- Measure E Bond Quarterly as of December 31, 2016
- Citizens' Oversight Committee Renewal of Terms and Appointments
- Coyote Valley Center Increment #2, Change Order #6
- Project Inspector Service Agreement with Irick Inspection Services
- Gavilan Gym Roof Replacement, Change Order #2
- Gavilan College Aviation Program at the San Martin South County Airport Change Order #5

Fred Harris handed out a summary of Measure E funding activity as of February 27, 2017 and noted that all but \$924,535 funds have been expensed or encumbered. He also mentioned that some of the projects will be completed using lease revenue bond funding.

Staff responded to questions about the effect of change orders on project costs, builders risk insurance at Coyote Valley, and the opening of that site for classes. Staff also provided the members with the status of Full Time Equivalent Students (FTES) at Coyote Valley and the requirements to achieve educational center eligibility. Kathleen Rose said to increase the enrollment for that site, the college will offer degree and certificate opportunities that best meet the needs of that part of the district.

2. Receive FY 2015-2016 Measure E General Obligation Bond Audit Reports

Wade Ellis provided an overview of the draft audit reports. He said for FY15-16 there was \$12,869,110 in Measure E fund expenditures with a July 1, 2016 fund balance of \$10,564,384. He said to date there is less than \$1 million in fund balance. Wade Ellis added that the financial statements audited reflect no instances of noncompliance. The performance audit states "...the Gavilan Joint Community College District expended Measure E General Obligation Bond funds for the year ended June 30, 2016, only for the specific projects developed by the District's Board of Trustees and approved by the voters, in accordance with the requirements of Proposition 39,...."

Wade Ellis said the next and final audit will be for the FY2016-2017.

VII. DISCUSSION ITEM(S)

1. Update Measure E Activities

Fred Harris indicated that Measure E funded projects are being completed and closed out. He also reported that the district is updating the college's Educational Master Plan with completion of the document expected this spring. He said the Plan will identify the needs of the community and district and the long term plans and direction of the college. Fred Harris said that information drives the district's Facilities Master Plan which will also be updated.

Staff provided information for the members on the long term planning required to develop the San Benito County site at Fairview Corners and Phase II of Coyote Valley. Fred Harris reviewed that 16 sites were reviewed over the years to find a suitable and eligible site for building a college campus in San Benito County. Developing the Fairview Corners site is a Gavilan Board of Trustees' goal. He added that regulatory requirements and mitigation have taken over 10 years to complete. Fred Harris reported that California Fish and Wildfire recently approved an Incidental Take Permit. He added that the site development including structures will require support of the voters in the form of a general obligation bond. Fred Harris said the district is currently serving the students in San Benito County at the Briggs building and 9 other noncredit program locations.

VIII. ACTION ITEM(s)

1. Set Next Meeting Date

MSC (D. Kenney/I. Aljouny) 6 ayes 0 nays to schedule the next meeting on June 19, 2017 at the Coyote Valley site at 6:00 p.m. A tour of the facility will be included on the agenda.

Kathleen Rose said that a draft Annual Report will be presented at that meeting for committee review.

IX. CLOSING ITEMS

1. Adjournment

MSC (D. Kenney/J. Gould) 6 ayes 0 nays to adjourn at 7:28 p.m.

**Gavilan Joint Community College District
Citizens' Oversight Committee Agenda**

June 26, 2017

Office of the President

Consent Agenda Item No.
Information/Staff Reports No. V
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Item(s) presented at Board meetings for information or approval by the Board of Trustees March 14, 2017 – June 13, 2017

Resolution:

Information Only

Action Item

Proposal:
None

Background:
Information for items presented at Board meetings.

Budgetary Implications:

Follow Up/Outcome:

Recommended By: Dr. Kathleen A. Rose, Superintendent/President

Prepared By: Nancy Bailey, Executive Assistant to the Superintendent/President

Agenda Approval: 
Dr. Kathleen A. Rose, Superintendent/President

March 14, 2017

Gavilan Joint Community College District Governing Board Agenda

March 14, 2017

Consent Agenda Item No.
Information/Staff Reports No. 12 (e)
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

Administrative Services

SUBJECT: Gavilan Project Updates and Project Schedule

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees review the Gavilan Project Updates and Project Schedule.

Background:

Gilbane Building Company provides Gavilan with a monthly Project Update and Project Schedule which provide a summary and status of all construction across the district.

Budgetary Implications:

Items are for information only.

Follow Up/Outcome:

Gilbane Building Company will provide a new Project Update and Project Schedule on the first Wednesday of each month.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

Project Updates

March 1, 2017

1. Coyote Valley Center Project

a. Coyote Valley Project Budget

- \$16,865,227 Total Project Budget
 - FF & E: \$200,000 included in Project Budget
 - Furniture was delivered the week of January 16, 2017
- \$12,500,000 Measure E budgeted

b. Increment I - Site Work & Underground Utilities

- Teichert started construction November 2, 2015
- Teichert continues landscape – anticipate completion April 28, 2017
- Substantial completion January 30, 2017

c. Increment II - Buildings & Canopies

- Meehleis on site construction started May 16, 2016
- Meehleis is completing Punchlist
- Substantial completion January 30, 2017
- File NOC (Notice of Completion) on April 11, 2017 Board meeting

d. Offsite Improvements

- Pacific Underground Construction, Inc. started construction May 23, 2016
- Substantial Completion January 13, 2017
- File NOC (Notice of Completion) on April 11, 2017 Board meeting

e. Low Voltage and Data Package

- Commercial Plumbing Building, Inc. started construction April 25, 2016
- Fire Alarm tested and Certified December 8, 2016
- Substantial completion December 8, 2016
- File NOC (Notice of Completion) on April 11, 2017 Board meeting

2. San Martin Aviation Program

- Completing punch list items
- \$3,987,307 Current Total Project Budget
 - \$3,000,000 Measure E funds budgeted
 - File NOC (Notice of Completion) on March 14, 2017 Board meeting



3. Student Center Seismic Upgrade

- Calstate Construction, Inc. started construction December 5, 2016
- Anticipated Substantial Completion: April 28, 2017
- Value engineered project for cost savings
- \$578.608 Project Cost Estimate funded by 2015-16 Scheduled Maintenance Funds/ Measure E
- \$1,402.013 Current Total Project Budget

4. Gymnasium/APE Fire Alarm:

- \$325,000 Project Cost Estimate from 2015-16 Scheduled Maintenance Funds
- \$320,000 Current Total Project Budget estimate
- Filed NOC (Notice of Completion) February 14, 2017 Board approved

5. Gymnasium and Sports Fields Projects /Gym & Locker Room Roofing Replacement /Elec. Service Upgrade

- \$6,500,000 Measure E budgeted
- \$10,588,002 Current Total Project Budget
- DSA Submittal: September 30, 2016
 - Pending Flood Plan approval
- Anticipated DSA Approval: March 15, 2017
- Anticipate Bid Period: April/May 2017
- Anticipated Board Approval: May 9, 2017
- Anticipated Construction Start: May 15, 2017
- Anticipated Substantial Completion: April 30, 2018

Gymnasium/Locker Room Roofing Replacement

- Seward L. Schreder Construction, Inc. started construction October 2016
- Original Construction Schedule: October 24, 2016 – December 22, 2016
- Anticipated Substantial Completion March 31, 2017
 - Inclement weather has delayed schedule

Gymnasium Bleacher and Floor Replacement (Includes ADA Upgrade to Toilet Rooms & IT Fiber Upgrade)

- DSA Submittal: October 24, 2016
- DSA Approved (Toilet Rooms): February 23, 2017
- Anticipate Bid Period: March 2017
- Anticipate Board Approval: April 11, 2017
- Anticipate Deferred Bleacher Approval: May - June 2017
- Anticipate Construction: June 2017 – September 2017
- Anticipate Substantial Completion: September 2017

6. Pool Renovation

- Anticipate Board Approval: February 14, 2017
- Anticipated Construction Start: February 27 – June 30, 2017
- Anticipated Substantial Completion: June 30, 2017
- \$1,552,918 Current Total Project Budget
- \$2,176,925 Project Budget – Bid accepted

7. **STEM Meadow Restoration**

- Quality Landscaping Services, Inc. started construction October 24, 2016
- Substantial Completion: December 22, 2016
 - Final planting March 2017
- \$276,731 Current Total Project Budget

8. **Outstanding DSA Projects**

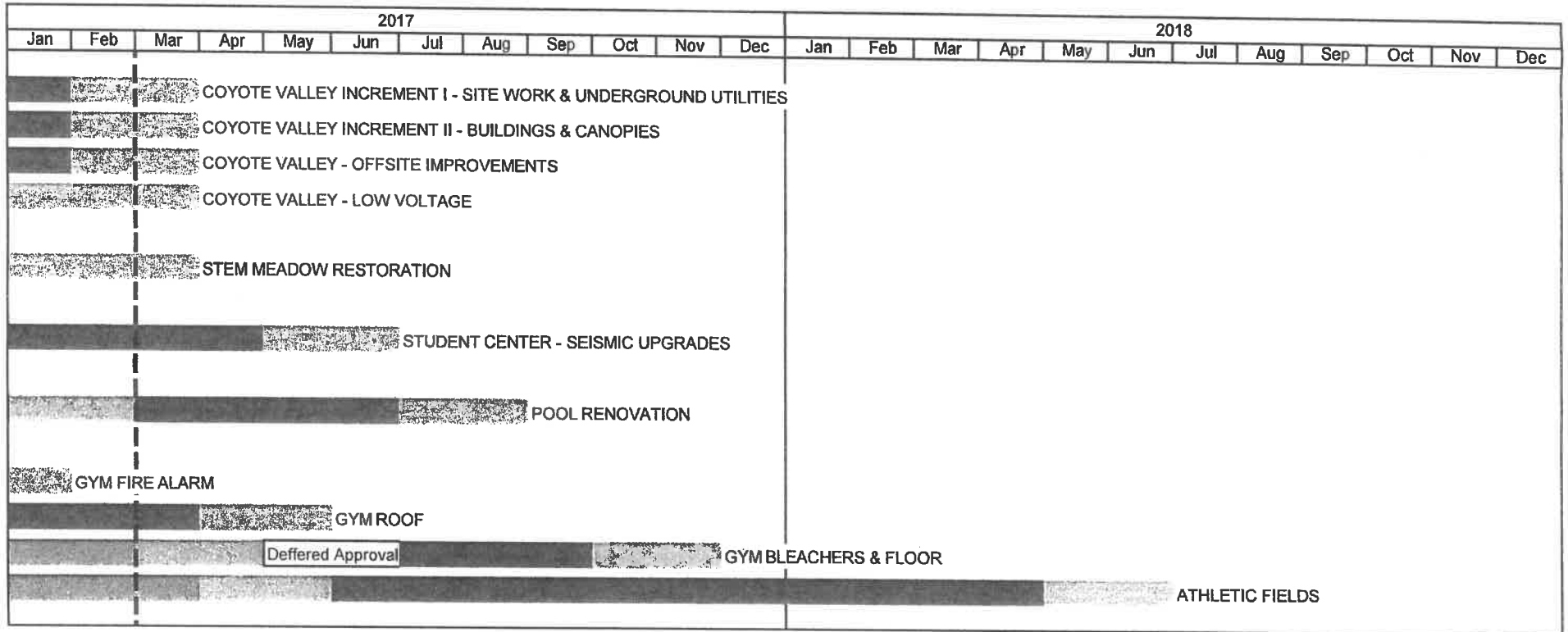
- DSA Application 58548 Campus Wide Fire Alarm System
- DSA Application 59683 Addition to Student Center
- DSA Application 60607 Construction of Computer Lab Bldg., Media Bldg., Media/Toilet Bldg.
(This is by the Library)

9. **Un-Documented Structures on Campus**







- Mayock House
- Chapel – Hollister wants it back
- Golf Course Clubhouse – On ‘hold’

**GAVILAN COLLEGE
PROJECT SCHEDULE**

02.28.17



LEGEND

-  PROGRAMMING PHASE
-  DESIGN PHASE
-  CODE PLAN CHECK
-  BIDDING PHASE
-  CONSTRUCTION
-  CLOSEOUT

Gavilan Joint Community College District Governing Board Agenda

March 14, 2017

Consent Agenda Item No. Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (b)

SUBJECT: FY 2015 - 2016 Measure E General Obligation Bond Audit Reports

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:

That the Board of Trustees accept the FY 2015 – 2016 Measure E General Obligation Bond Audit Reports.

Background:

The certified public accounting firm of Gilbert Associates, Inc. has completed the Measure E Audit Reports. The report is for board review and acceptance. The financial statements are the responsibility of the District's management. The auditor's responsibility is to express opinions on the financial statements based on their audit.

In the interest of reducing paper, hard copies of the Measure E Audit Reports are attached for board members only. The Measure E Audit Reports can be found at www.gavilan.edu under the tab "About Gavilan", "Budget Information". Hard copies are available upon request from the Office of the President.

Measure E Bond Performance and Financial Audit Reports

Gavilan's Measure E Bond is a Proposition 39 bond. Proposition 39 requires that an annual comprehensive performance audit and financial audit be conducted. The Measure E Bond Audit Reports will be presented to the Citizens' Bond Oversight Committee at their next meeting.

Performance Audit Report - The auditors' Performance Review Audit Report did not reveal any items that were paid from the Measure Bond Construction Fund that did not comply with the purpose of the Bonds that were approved on March 2, 2004. It is the opinion of our auditors that Gavilan Joint Community College District "expended Measure E General Obligation Bond funds for the year ended June 30, 2016 only for the specific projects developed by the District's Governing Board and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution."

Financial Audit Report - It is the opinion of our auditors that the financial statements "present fairly, in all material respects, the financial position of the Bond Fund of Gavilan Joint Community College District as of June 30, 2016, and the changes in financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America".

For both Measure E Audit Reports, there were no management comments or findings representing reportable conditions, material weaknesses, or instances of noncompliance related to the audit.

Representatives from Gilbert Associates, Inc. will review both Measure E Audit Reports with the Board of Trustees.

Budgetary Implications:

This report satisfies Federal and State reporting requirements.

Follow Up/Outcome:

Review with the Citizens' Bond Oversight Committee at their next meeting.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Wade W. Ellis, CPA
Wade W. Ellis, CPA - Director, Business Services

Agenda Approval: Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/President

**Gavilan Joint Community College District
Governing Board Agenda**

March 14, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (g)

Administrative Services

SUBJECT: Notice of Completion for the San Martin Aviation Project

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees accept the San Martin Aviation Project as complete and authorize the Vice President of Administrative Services to record a Notice of Completion as required.

Background:

The San Martin Aviation Project has been completed as of February 3, 2017. Various documents are now required by the Division of the State Architect to close out the project. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:

The San Martin Aviation total project cost is approximately \$3,048,773.91

Follow Up/Outcome:

The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder's Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/ President

Gavilan Joint Community College District Governing Board Agenda

March 14, 2017

Consent Agenda Item No.

Administrative Services

Information/Staff Reports No.

Discussion Item No.

Old Business Agenda Item No.

New Business Agenda Item No. III.2 (h)

SUBJECT: IBI Group Architecture and Planning Project Assignment Amendments Augmentations

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:

That the Board of Trustees approve IBI Group Architects and Planning Project Assignment Amendment (PAA) augmentations for the three projects listed below.

Background

On July 1, 2011, the board ratified an On-Going Architectural Services Agreement with BFGC-IBI (now IBI Group). Architecture and Planning. The Architectural Services Agreement stipulates that for each individual District project, a separate PAA will be established.

- Additional Services for the Student Center Seismic Upgrade PAA: Increase fees by \$6,000
This PAA was previously approved for One Hundred Twenty-Five Thousand Dollars (\$125,000) for design services related to the Student Center Seismic Upgrade. This augmentation for \$6,000 is for adding accessible counters and signage, bathroom work, painting and patching, removing casework, doors and walls, and also includes providing documents for DSA submittal and approval, and construction administration services. This brings the total revised Contract Price for this PAA to One Hundred Thirty-One Thousand Dollars (\$131,000).
- Additional Services for the Replacement of Gymnasium Bleachers & Flooring PAA: Increase fees by \$3,080
This PAA was originally approved for Fifty Thousand (\$50,000) for design services related to the Gymnasium Bleachers & Flooring Project. An augmentation for \$8,000 was approved by the board on December 13, 2016; this proposed augmentation is to contract with Cumming Construction Management to update the construction cost estimates as this project is about to proceed to bid, and the current cost estimates are over a year old. This brings the total revised Contract Project for this PAA to Sixty-One Thousand Eighty Dollars (\$61,080).
- Additional Services for the Athletic Fields Upgrade PAA: Increase fees by \$13,147
This PAA was originally approved for Five Hundred Seventy Five Thousand Dollars (\$575,000) for design services related to the Athletic Fields Upgrade Project. An augmentation for \$75,000 was approved by the board on December 13, 2016; this proposed augmentation is to contract with Cumming Construction Management to update the construction cost estimates as this project is about to proceed to bid, and the current cost estimates are over a year old. This brings the total revised Contract Project for this PAA to Six Hundred Sixty-Three Thousand One Hundred Forty-Seven Dollars (\$663,147).

Budgetary Implications:

The efficient use of Measure E and local Lease Revenue bond funds.

Follow Up/Outcome:

Upon Board approval, process the agreements.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

Gavilan Joint Community College District
Governing Board Agenda

March 14, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (i)

Administrative Services

SUBJECT: Coyote Valley Center Increment #2, Change Order #7

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees authorizes the seventh project Change Order request for the Coyote Valley Center Increment #2. Change Order #7 is \$7,706.07. Original Agreement to Meehleis Modular Buildings, Inc. was \$6,481,454. Total construction cost including change order #1, #2, #3, #4, #5, #6 and #7 is \$6,859,235.24.

Background:

Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Coyote Valley Center Increment #2

Meehleis Modular Building, Inc., CO #7 for \$7,706.07. A detailed Change Order #7 table is attached for this project.

There are a total of 7 Change Orders for this project totaling \$377,781.24.

Budgetary Implications:

The efficient use of Measure E and lease revenue bond funds.

Follow Up/Outcome:

Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: _____

Frederick E. Harris

Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: _____

Kathleen Rose

Dr. Kathleen Rose, Superintendent/ President

Change Order for Project

CHANGE ORDER #07 - Meehleis Modular Buildings, Inc.

PCO #	Description	Amount	Additional Days (Calendar)
21.1	Add (6) sets of Restroom signs per DSA revised requirements to A121B, A124B, C101C, C102A, C103A, C104C.	\$ 997.08	0
22	Three additional water tests were necessary on the lines to the Buildings. The source was chlorinated, flushed and sampled. Further testing was required in order to have a 'absent' test results to the water to be acceptable.	\$ 6,708.99	0
TOTAL		\$ 7,706.07	0

Contract Amount	\$ 6,481,454.00
Net Change By Previously Authorized Change Orders	\$ 370,075.17
Revised Contract Amount Prior to this Change Order	\$ 6,851,529.17
Change Order #07	\$ 7,706.07
New Contract Amount Including this Change Order	\$ 6,859,235.24

Available Construction Contingency	\$ 648,145.00
Change Order #01, #02, #3, #4, #5, #6 and #7	\$ 377,781.24
Remaining Construction Contingency	\$ 270,363.76

Contract Start Date	August 17, 2015
Contract Substantial Completion Date	December 31, 2016
New Contract Substantial Completion Date (By Previously Authorized Change Orders)	December 31, 2016
New Contract Substantial Completion Date (Including this Change Order)	December 31, 2016

April 11, 2017

**Gavilan Joint Community College District
Governing Board Agenda**

April 11, 2017

Consent Agenda Item No.
Information/Staff Reports No. II.12 (d)
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

Administrative Services

SUBJECT: Gavilan Project Updates and Project Schedule

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees review the Gavilan Project Updates and Project Schedule.

Background:

Gilbane Building Company provides Gavilan with a monthly Project Update and Project Schedule which provide a summary and status of all construction across the district.

Budgetary Implications:

Items are for information only.

Follow Up/Outcome:

Gilbane Building Company will provide a new Project Update and Project Schedule each month.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

Project Updates

April 5, 2017

1. **Coyote Valley Center Project (Measure E and Lease Revenue bond funds)**
 - a. **Coyote Valley Project Budget**
 - \$16,865,227 Total Project Budget
 - b. **Increment I - Site Work & Underground Utilities**
 - Teichert started construction November 2, 2015
 - Teichert is completing Punchlist
 - Teichert continues landscape – anticipated completion May 31, 2017
 - Substantial completion January 30, 2017
 - c. **Increment II - Buildings & Canopies**
 - Meehleis on site construction started May 16, 2016
 - Substantial completion January 30, 2017
 - File NOC (Notice of Completion) on April 11, 2017 Board meeting
 - d. **Offsite Improvements**
 - Pacific Underground Construction, Inc. started construction May 23, 2016
 - Pacific Underground Construction is completing Punchlist
 - Substantial Completion January 13, 2017
 - File NOC (Notice of Completion) on May 9, 2017 Board meeting
 - e. **Low Voltage and Data Package**
 - Commercial Plumbing Building, Inc. started construction April 25, 2016
 - Commercial Plumbing Building is completing Punchlist
 - Substantial completion December 8, 2016
 - File NOC (Notice of Completion) on May 9, 2017 Board meeting
2. **San Martin Aviation Program (Measure E bond funds)**
 - Completing punch list items
 - \$3,987,307 Current Total Project Budget
 - Filed NOC (Notice of Completion) Board approved March 14, 2017
3. **Student Center Seismic Upgrade (Scheduled Maintenance and Lease Revenue bond funds)**
 - Calstate Construction, Inc. started construction December 5, 2016
 - Anticipated Substantial Completion: May 17, 2017
 - District's request for additional improvements extended duration of project
 - \$1,402,013 Current Total Project Budget

4. **Gymnasium/APE Fire Alarm (State Scheduled Maintenance Funds):**
 - \$325,000 Current Total Project Budget
 - Filed NOC (Notice of Completion) Board approved February 14, 2017

5. **Gymnasium and Sports Fields Projects /Gym & Locker Room Roofing Replacement /Elec. Service Upgrade (Measure E and Lease Revenue bond funds)**
 - \$10,588,002 Current Total Project Budget
 - DSA Submittal: September 30, 2016
 - Flood Plan approved
 - Anticipated DSA Approval: April 6, 2017
 - Anticipate Bid Period: April/May 2017
 - Anticipated Board Approval: June 13, 2017
 - Anticipated Construction Start: June 19, 2017
 - Anticipated Substantial Completion: May 25, 2018

Gymnasium/Locker Room Roofing Replacement

 - Seward L. Schreder Construction, Inc. started construction October 2016
 - Original Construction Schedule: October 24, 2016 – December 22, 2016
 - Substantial Completion March 31, 2017
 - Inclement weather delayed schedule
 - File NOC (Notice of Completion) May 9, 2017 Board meeting

Gymnasium Bleacher and Floor Replacement (Includes ADA Upgrade to Toilet Rooms & IT Fiber Upgrade)

 - DSA Submittal: October 24, 2016
 - Collected Bid: March 30, 2017
 - Successful low apparent General Contractor: Calstate Construction, Inc.
 - Anticipate Board Approval: April 11, 2017
 - Anticipate Deferred Bleacher Approval: May - June 2017
 - Anticipate Construction: June 2017 – October 2017
 - Anticipate Substantial Completion: October 2017

6. **Pool Renovation (Lease Revenue bond funds)**
 - Calstate Construction started construction February 27, 2017
 - Anticipated Substantial Completion: June 30, 2017
 - \$2,176,925 Project Budget – Bid accepted

7. **STEM Meadow Restoration (STEM Grant funds)**
 - Quality Landscaping Services, Inc. started construction October 24, 2016
 - Substantial Completion: December 22, 2016
 - Final planting March 2017
 - In Maintenance Period
 - \$276,731 Current Total Project Budget

**Gavilan Joint Community College District
Governing Board Agenda**

April 11, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (d)

Administrative Services

SUBJECT: Notice of Completion for the Coyote Valley Educational Center, Increment #2

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees accept the Coyote Valley Educational Center, Increment #2 as complete and authorize the Vice President of Administrative Services to record a Notice of Completion as required.

Background:

The Coyote Valley Educational Center, Increment #2 has been completed as of January 30, 2017. Various documents are now required by the Division of the State Architect to close out the project. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:

The Coyote Valley Educational Center, Increment #2 total project cost is approximately \$6,859,055.40.

Follow Up/Outcome:

The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder's Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/President

APPROVED BY THE BOARD OF TRUSTEES

DATE 4/11/17

W Bailey

**Gavilan Joint Community College District
Governing Board Agenda**

April 11, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (e)

Administrative Services

SUBJECT: Gavilan Gym Roof Replacement, Change Order #3

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees authorizes the third project Change Order request for the Gavilan Gym Roof Replacement. Change Order #3 is \$19,389. Original Agreement to Seward L. Schreder Construction, Inc. was \$379,000. Total construction cost including change order #1, #2 and #3 is \$410,290.

Background:

Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Gavilan Gym Roof Replacement Project

Seward L. Schreder Construction, Inc., CO #3 for \$19,389. A detailed Change Order #3 table is attached for this project.

There is a total of 3 Change Orders for this project totaling \$31,290.

Budgetary Implications:

The efficient use of Measure E and Lease Revenue Bond funds.

Follow Up/Outcome:

Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/2017
Y. Bailey

Change Order for Gym Roof Replacement Project

CHANGE ORDER #03 - Seward L. Schreder Construction, Inc.

PCO #	Description	Amount	Additional Days (Calendar)
6	Additional insulation required in roof, per ASI #1	\$ 11,668.00	0
7	Weekend work for crane operations (due to safety & weather)	\$ 7,721.00	0
TOTAL		\$ 19,389.00	0

Contract Amount	\$ 379,000.00
Net Change By Previously Authorized Change Orders	\$ 11,901.00
Revised Contract Amount Prior to this Change Order	\$ 390,901.00
Change Order #03	\$ 19,389.00
New Contract Amount Including this Change Order	\$ 410,290.00

Available Construction Contingency	\$ 37,900.00
Change Order #01, #2 and #3	\$ 31,290.00
Remaining Construction Contingency	\$ 6,610.00

Contract Start Date	October 24, 2016
Contract Substantial Completion Date	December 22, 2016
New Contract Substantial Completion Date (By Previously Authorized Change Orders)	December 22, 2016
New Contract Substantial Completion Date (Including this Change Order)	December 22, 2016

**Gavilan Joint Community College District
Governing Board Agenda**

April 11, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2 (g)

Administrative Services

SUBJECT: Consider and Accept Bid for the Gym Bleachers and Flooring Project

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees considers and accepts the bid from Calstate Construction, Inc. for the Gym Bleachers and Flooring Project.

Background

The bid for this project closed on March 30, 2017. A total of four (4) contractors participated in the bidding process. The apparent lowest responsible and responsive bidder has been identified as Calstate Construction, Inc. in the amount of \$735,777.

Attached is a letter providing a bid analysis from Gilbane, the Construction Manager, dated March 31, 2017. The letter includes a bid tabulation form.

Budgetary Implications:

The efficient use of Measure E and Lease Revenue bond funds

Follow Up/Outcome:

Upon Board approval, issue a Notice-to-Proceed.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/2017
W. Bailey



PRELIMINARY RESULTS:

Bid Recording Sheet		Project: Gavilan College			3/30/2017	
ITEM: Gavilan Joint Community College District Gym Bleachers & Flooring Project						
Bid Amount		Kent Construction	Seward L. Schreder Construction	Pueblo Construction, Inc.	Calstate Construction, Inc.	
Bid Proposal		X	X	X	X	
Bid Security		X	X	X	X	
Subcontractors List		X	X	X	X	
Statement of Qualifications		X	X	X	X	
Non Collusion Affidavit.		X	X	X	X	
DIR Registration		X	X	X	X	
Contractor License		X	X	X	X	
Addendum Acknowledgement (3)		X	X	X	X	
Bid Total		\$1,051,202	\$934,425	\$1,088,579	\$735,777	

Notes:

APPROVED BY THE BOARD OF TRUSTEES
 DATE 4/11/2017
 V. Bailey



March 31, 2017

Mr. Frederick E. Harris
Vice President of Administrative Services
Gavilan Joint Community College District
5055 Santa Teresa Boulevard
Gilroy, CA 95020

**Re: Bid Analysis
Gym Bleachers & Flooring Project
Gavilan Joint Community College District**

Dear Frederick:

We are pleased to provide our analysis of the bid results for the above referenced project.

Gilbane reviewed the apparent low bidder's, Calstate Construction, Inc., bid and determined that they submitted a responsive bid and appear to be a responsible bidder. Calstate Construction, Inc. confirmed their base bid amount of \$735,777 and stated they would honor it.

Please refer to our analysis and findings below for more detail.

Bid Analysis

The following items were considered in our bid analysis:

1. Comparative Pricing
2. Bond Review
3. Company History & Experience
4. Bid Form Review
5. Reference Check
6. Contractor License Check

1. Comparative Pricing (See attached Bid Tabulation Form)

A. Estimate	\$775,000
B. Low Responsive Bid	\$735,777
C. Average Bid	\$952,496
D. High Bid	\$1,088,579
E. Number of Contractors Contacted	8
F. Number of Plan Holders	5
G. Number of Potential Bidders	4
H. Number of Bidders	4

1798 Technology Drive • San Jose, CA 95110
Fax (408) 660-4402 • Phone (408) 660-4416

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/2017
V. Bailey

2. Bond Review

A. Contractor's Bid Bond

Calstate Construction, Inc. has provided a Bid Bond in the required amount of 10% of their bid amount. The surety is The Guarantee Company of North America USA. Their address is 1800 Sutter St. Suite 880, Concord, CA 94520. The contact number is (925) 566-6040.

B. Contractor's License Bond

All California contractors are required to file a bond with the State in the amount of \$15,000. The bond number is 220408 and the effective date is 01/01/2016 with Suretec Indemnity Company. Their address is 1330 Post Oak Blvd., Suite 1100, Houston, Texas, 77056.

3. Company History & Experience

Calstate Construction, Inc. is familiar with the Division of State Architect (DSA). Cal State Construction, Inc. has performed worked at many community college's and K-12 schools throughout the bay area. To name a few are Foothill - De Anza Community College District, West Valley Mission Community College District and Cupertino Union School District. Calstate Construction was the General Contractor that renovated the CDC Building in 2016. They are currently working on the Student Center Seismic Upgrade and Pool Renovation. They meet schedule and project budget with success and a positive outcome to the project.

4. Bid Form Review

A. Contractor's Proposal Form	No Exception Taken
B. Bid Pricing	No Exception Taken
C. Addenda Acknowledgement	No Exception Taken
D. Contractor's License Information	No Exception Taken
E. Subcontractor's List	No Exception Taken
F. Non-Collusion Affidavit	No Exception Taken
G. Bid Security	No Exception Taken
H. DIR Registration	No Exception Taken

5. Reference Check

A. Art Heinrich from Foothill-De Anza Community College District worked with Calstate Construction, Inc. on a few renovations projects at Foothill College. All projects consisted of renovating existing buildings. Art mentioned that they were cooperative and team oriented and had minimal problems with budget or schedule. Art said Calstate Construction, Inc. work quality was great. Art said he recommends Calstate Construction, Inc. for the Gym Floor & Bleacher Project.

B. Mark Finney from Sugimura & Associates worked with Calstate Construction, Inc. on a few renovations projects. Calstate Construction,

Inc. quality of work was excellent. Mark stated they were very satisfied with Calstate Construction, Inc. work ethics and had a positive experience working with Calstate Construction, Inc.

6. Contractor License Check

A.	License Number:	856043
B.	License Status:	Current and Active
C.	License Issued to:	Calstate Construction, Inc. Corporation
D.	Expiration Date:	3/13/19
E.	County of Incorporation:	Alameda
F.	Claims Against License:	No citations or cases on record
G.	Type of License(s):	A – General Engineering Contractor B – General Building Contractor

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Donna Martin

Donna Martin
Project Manager

Enclosures: Bid Tabulation Form

cc: Steve Sowa, IBI Group
Casey Michaelis, Gilbane Building Company

APPROVED BY THE BOARD OF TRUSTEES
DATE 4/11/2017
W. Bailey

May 9, 2017

**Gavilan Joint Community College District
Governing Board Agenda**

May 9, 2017

Consent Agenda Item No. II.6 (i) Administrative Services
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No.

SUBJECT: Measure E Bond Quarterly Financial Status Report at March 31, 2017

- Resolution: BE IT RESOLVED,
- Information Only
- Action Item

Proposal:

That the Board of Trustees review the Measure E Bond Quarterly Financial Status Report

Background:

Attached is the Measure E Bond Quarterly Unaudited Financial Status Report for the period January 1, 2017 to March 31, 2017. The column titled "Budget" is based on the Board approved Measure E Master Budget as of June 30, 2016. The expenditures are accounted for on a cash basis during the fiscal year; during year-end some accrued expenses are included in the amounts.

Budgetary Implications:

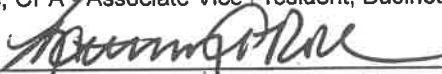
The efficient use of Measure E Bond Program funds

Follow Up/Outcome:

Continue to monitor the Measure E Bond program finances.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Wade W. Ellis, CPA
Wade W. Ellis, CPA, Associate Vice President, Business Services & Security

Agenda Approval: 
Dr. Kathleen A. Rose, Superintendent/President

Gavilan Joint Community College District
 Measure E Bond Quarterly Financial Status Interim Report
 Received and Expended to Date for Qtr 3 Fiscal Year 2016-2017 (01/01/2017 through 03/31/2017)
 Based on Board Approved December 2015 Budget

Project/Vendor	Description of Services	Budget	Expended	Balance	Notes
Revenue					
<u>Proceeds from Bond Sales</u>			\$ 108,000,000		
	Cost of Issuance		\$ (255,000)		
	Total Proceeds from Bond Sales		\$ 107,745,000		
	Wealth Management Cost of Issuance (FY15/16)		\$ 2,967		
	Bond Implementation Costs		\$ (188,623)		
<u>Reimbursement of Bond Expenses</u>			\$ 164,456		
	Premium Adjustment		\$ (13,175)		
<u>Portable Lease</u>			\$ 90,099		
	GUSD Lease portables over 25 years		\$ 40,392		
	GUSD Purchase of Modular Bldgs for GECA		\$ 54,932		
	GUSD Purchase of Portables PB4 and PB5				
<u>Donation Agreement</u> Coyote Valley Property			\$ 137,116		
<u>Agricultural Lease</u>			\$ 13,844		
<u>Bond Interest</u>			\$ 9,988		
	Fiscal Year 2003-04		\$ 562,662		
	Fiscal Year 2004-05		\$ 1,045,177		
	Fiscal Year 2005-06		\$ 976,676		
	Fiscal Year 2006-07		\$ 1,281,565		
	Fiscal Year 2008-09		\$ 735,130		
	Fiscal Year 2009-10		\$ 100,247		
	Fiscal Year 2010-11		\$ 62,460		
	Fiscal Year 2011-12		\$ 204,720		
	Fiscal Year 2012-13		\$ 158,143		
	Fiscal Year 2013-14		\$ 114,449		
	Fiscal Year 2014-15		\$ 113,415		
	Fiscal Year 2015-16		\$ 158,019		
	Fiscal Year 2016-17		\$ 304		
	Subtotal Bond Interest		\$ 5,522,955		
	Aviation Rent Refund		\$ 1,882		
	Parking Fund Contribution Fiscal Year 2007-08		\$ 250,000		Non Measure "E" Fund
	Scheduled Maintenance Contribution Fiscal Year 2008-2009		\$ 217,138		Non Measure "E" Fund
Total Revenue			\$ 114,038,984		
Expenditures					
1 Program					
660060 - Program Contingency		\$ 25,000			
	Total Costs through 12/31/2016		\$ 25,245		
	No Invoices this period				
	Total Costs through 03/31/2017		\$ 25,245	\$ (245)	
660360 - Planning - District		\$ 155,320			
	Total Costs through 12/31/2016		\$ 128,751		
	No Invoices this period				
	Total Costs through 03/31/2017		\$ 128,751	\$ 26,569	
662260 - Coyote Valley Ed Center		\$ 13,139,693			
	Total Costs through 12/31/2016		\$ 13,187,356		
	4530 - Maintenance Supplies		\$ 401		
	5425 - Licenses/Permits/Fees		\$ 1,004		
	5511 - Electricity		\$ 10,905		
	5630 - Repairs & Maintenance		\$ 2,092		
	5810 - Legal Services		\$ 1,948		
	5831 - Contracted Services		\$ 394,008		
	6110 - Grounds Improvement		\$ 209,000		
	6220 - Building Construction		\$ 158,439		
	6235 - Architect Fees		\$ 13,237		
	6405 - Equipment > \$5,000		\$ 119,755		
	6419 - Other IT Equipment		\$ 761		
	Total Costs through 03/31/2017		\$ 14,098,907	\$ (959,214)	
2 Land Acquisition					
662060/662160 - Coyote Valley Prop (Property/Develop)		\$ 21,238,072			
	Total Costs through 12/31/2016		\$ 22,658,670		
	5831 - Contracted Services		\$ 329,691		
	Total Costs through 03/31/2017		\$ 22,988,361	\$ (1,750,289)	

Gavilan Joint Community College District
 Measure E Bond Quarterly Financial Status Interim Report
 Received and Expended to Date for Qtr 3 Fiscal Year 2016-2017 (01/01/2017 through 03/31/2017)
 Based on Board Approved December 2015 Budget

Project/Vendor	Description of Services	Budget	Expended	Balance	Notes
663060/663160 - San Benito Prop (Property/Develop)		\$ 9,838,755			
	Total Costs through 12/31/2016		\$ 9,437,517		
	5810 - Legal Services		\$ 1,678		
	Total Costs through 03/31/2017		\$ 9,439,195	\$ 399,560	
3 Current Projects					
670560 - Physical Education Building		\$ 6,539,165			
	Total Costs through 12/31/2016		\$ 608,657		
	5610 - Rentals & Leases Equip		\$ 3,517		
	5831 - Contracted Services		\$ 257,789		
	6220 - Building Construction		\$ 148,563		
	6235 - Architect Fees		\$ 76,554		
Total Costs through 03/31/2017		\$ 1,095,080	\$ 5,444,085		
671360-1 Demo CJ500, Old Acad. PB Rebuild		\$ 40,000			
	Total Costs through 12/31/2016		\$ 42,282		
	5831 - Contracted Services		\$ 11,349		
Total Costs through 03/31/2017		\$ 53,630	\$ (13,630)		
671460 - South County Airport Development		\$ 3,000,000			
	Total Costs through 12/31/2016		\$ 3,586,963		
	5831 - Contracted Services		\$ 33,381		
	6220 - Building Construction		\$ 59,205		
Total Costs through 03/31/2017		\$ 3,679,549	\$ (679,549)		
680660 - Technology, Phase 2		\$ 900,000			
	Total Costs through 12/31/2016		\$ 856,534		
	5831 - Contracted Services		\$ 86,492		
	6411 - Printer/Scanner/MFP		\$ 1,242		
Total Costs through 03/31/2017		\$ 944,268	\$ (44,268)		
INACTIVE PROJECTS					
670760 - Student Center/Administration		\$ -			
	Total Costs through 12/31/2016		\$ 9,436		
	4510 - Office Supplies		\$ 34		
Total Costs through 03/31/2017		\$ 9,470	\$ (9,470)		
670960 - Library/Media		\$ -			
	Total Costs through 12/31/2016		\$ -		
	No Invoices this Period		\$ -		
Total Costs through 03/31/2017		\$ -	\$ -		
CLOSED PROJECTS					
660560 - Planning - Main Campus		\$ 4,582,646			
	Total Costs through 12/31/2016		\$ 4,582,645		
	No Invoices this Period		\$ -		
Total Costs through 03/31/2017		\$ 4,582,645	\$ 0	2	
663260 - Hollister Ed Center		\$ 9,625			
	Total Costs through 12/31/2016		\$ 9,625		
	No Invoices this Period		\$ -		
Total Costs through 03/31/2017		\$ 9,625	\$ (0)		
664060 - Land Residual		\$ -			
	Total Costs through 12/31/2016		\$ -		
	No Invoices this Period		\$ -		
Total Costs through 03/31/2017		\$ -	\$ -		
665060 - Local Funds Off-Site Development		\$ 69,998			
	Total Costs through 12/31/2016		\$ 69,998		
	No Invoices this Period		\$ -		
Total Costs through 03/31/2017		\$ 69,998	\$ (0)		

Gavilan Joint Community College District
Measure E Bond Quarterly Financial Status Interim Report
Received and Expended to Date for Qtr 3 Fiscal Year 2016-2017 (01/01/2017 through 03/31/2017)
Based on Board Approved December 2015 Budget

Project/Vendor	Description of Services	Budget	Expended	Balance	Notes
670060/671460 - Campus Infrastructure/Tech		\$ 8,036,484			
	Total Costs through 12/31/2016		\$ 8,036,485		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 8,036,485	\$ (1)	
670160 - Tennis Court Renovations		\$ 111,859			
	Total Costs through 12/31/2016		\$ 111,859		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 111,859	\$ (0)	
670260 - Interim Housing/Swing Space		\$ 4,416,466			
	Total Costs through 12/31/2016		\$ 4,416,466		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 4,416,466	\$ 0	
670260-1 - HVAC Control Replacement		\$ 446,255			
	Total Costs through 12/31/2016		\$ 446,255		
	No Invoices this Period		\$ -		
	Total Costs through 12/31/2016		\$ 446,255	\$ 0	
670360-1 - Electrical Service Loop		\$ 162,295			
	Total Costs through 12/31/2016		\$ 162,295		
	No Invoices this Period		\$ -		
	Total Costs through 12/31/2016		\$ 162,295	\$ -	
670360 - Math, Physical Science, Life Science		\$ 6,081,010			
	Total Costs through 12/31/2016		\$ 6,081,010		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 6,081,010	\$ (0)	
670460 - Occupational ED (OE)		\$ 4,706,937			1
	Total Costs through 12/31/2016		\$ 4,706,937		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 4,706,937	\$ (0)	
670660 - Humanities/Art/Music Hall		\$ 4,398,348			
	Total Costs through 12/31/2016		\$ 4,398,348		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 4,398,348	\$ 0	
670860 - Cosmetology/Business		\$ 3,903,843			
	Total Costs through 12/31/2016		\$ 3,903,844		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 3,903,844	\$ (1)	
671060 - Social Sciences		\$ 3,918,035			
	Total Costs through 12/31/2016		\$ 3,918,035		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 3,918,035	\$ 0	
671160 - Security/Maintenance Building		\$ 1,432,750			
	Total Costs through 12/31/2016		\$ 1,432,750		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 1,432,750	\$ 0	
671260 - Cafeteria Renovations & HVAC		\$ 217,419			
	Total Costs through 12/31/2016		\$ 217,419		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 217,419	\$ 0	
671260 - Student Center Beam Replacement		\$ 185,481			
	Total Costs through 12/31/2016		\$ 185,480		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 185,480	\$ 1	
671360 - Parking Lot/Campus Lighting		\$ 4,437,518			
	Total Costs through 12/31/2016		\$ 4,447,366		
	5831 - Contracted Services		\$ (9,848)		
	Total Costs through 03/31/2017		\$ 4,437,518	\$ 0	

Gavilan Joint Community College District
Measure E Bond Quarterly Financial Status Interim Report
Received and Expended to Date for Qtr 3 Fiscal Year 2016-2017 (01/01/2017 through 03/31/2017)
Based on Board Approved December 2015 Budget

Project/Vendor	Description of Services	Budget	Expended	Balance	Notes
671560 - GECA Relocation Parking Lot C		\$ 1,247,017			
	No Invoices this Period		\$ 1,223,486		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 1,223,486	\$ 23,531	
671660 - Furniture and Equipment Upgrade		\$ 175,000			
	Total Costs through 12/31/2016		\$ 189,281		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 189,281	\$ (14,281)	
672360 - Scheduled Maintenance (Match for FY 13/14)		\$ 109,000			
	Total Costs through 12/31/2016		\$ 165,569		
	5831 - Contracted Services		\$ 243		
	6220 - Building Construction		\$ 37		
	Total Costs through 03/31/2017		\$ 165,849	\$ (56,849)	
672460 - Instructional Equipment (Match for FY 13/14)		\$ 786,320			
	Total Costs through 12/31/2016		\$ 786,320		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 786,320	\$ (0)	
672560 - Scheduled Maintenance (Match for FY 14/15)		\$ -			
	Total Costs through 12/31/2016		\$ 204		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 204	\$ (204)	
672660 - Instructional Equipment (Match for FY 14/15)		\$ -			
	Total Costs through 12/31/2016		\$ -		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ -	\$ -	
673060 - Multi-Purpose Building Upgrades		\$ 24,486			
	Total Costs through 12/31/2016		\$ 24,486		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 24,486	\$ (0)	
673160 - CDC Reconfiguration & Upgrade		\$ 500,000			
	Total Costs through 12/31/2016		\$ 505,633		
	6220 - Building Construction		\$ (14,831)		
	Total Costs through 03/31/2017		\$ 490,803	\$ 9,197	
673260 - General Building Upgrades		\$ 26,175			
	Total Costs through 12/31/2016		\$ 26,253		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 26,253	\$ (78)	
680160 - Technology / ERP System		\$ 3,511,130			
	Total Costs through 12/31/2016		\$ 3,511,130		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 3,511,130	\$ (0)	
680260 - Eprocurement		\$ -			
	Total Costs through 12/31/2016		\$ 13,851		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 13,851	\$ (13,851)	
680360 - Computer / Phone System		\$ 1,111,376			
	Total Costs through 12/31/2016		\$ 1,111,376		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 1,111,376	\$ 0	
680460 - Existing Well Replacement		\$ 70,947			
	Total Costs through 12/31/2016		\$ 70,949		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 70,949	\$ (2)	
680560 - Water Replacement Project		\$ 336,634			
	Total Costs through 12/31/2016		\$ 302,790		
	<i>No Invoices this Period</i>		\$ -		
	Total Costs through 03/31/2017		\$ 302,790	\$ 33,844	

Gavilan Joint Community College District
 Measure E Bond Quarterly Financial Status Interim Report
 Received and Expended to Date for Qtr 3 Fiscal Year 2016-2017 (01/01/2017 through 03/31/2017)
 Based on Board Approved December 2015 Budget

Project/Vendor	Description of Services	Budget	Expended	Balance	Notes
680760 - Computer Replacement, Phase 2		\$ 122,195			
	Total Costs through 12/31/2016		\$ 123,326		
	5831 - Contracted Services		\$ -		
	Total Costs through 03/31/2017		\$ 123,326	\$ (1,131)	
- Debt Payment		\$ 3,625,796			
	Total Costs through 12/31/2016		\$ 3,625,796		
	No Invoices this Period		\$ -		
	Total Costs through 03/31/2017		\$ 3,625,796	\$ -	
Total Previous Expended (Through 12/31/2016)			\$ 109,348,682		
Total Invoices this Period (01/01/2017 through 03/31/2017)			\$ 1,896,647		
Total Expended to Date (Through 03/31/2017)			\$ 111,245,328		
Total Construction Budget		\$ 113,639,049		\$ 2,393,721	
Total Revenue to Date			\$ 114,038,984		
Cash Balance				\$ 2,793,655	

Notes:

- 1 Occ Ed project budget contains funding for Science and Gym roof repairs
- 2 Moved expenses to Fund 340 for State Reimbursement
- 3 PG&E Refund for Chiller Controls Installation-Optimization Project

**Gavilan Joint Community College District
Governing Board Agenda**

May 9, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(g)

Administrative Services

SUBJECT: Coyote Valley Educational Center Increment #1 Change Order #2

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees authorizes the second project change order request for the Coyote Valley Educational Center Increment #1. Change Order #2 is \$196,627.19. Original Agreement to Teichert Construction, Inc. was \$4,354,885. Total construction cost including change order #1 & #2 is \$4,618,991.48.

Background:

Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Coyote Valley Educational Center Increment #1 Project

Teichert Construction, Inc. CO #2 for \$196,627.19. A detailed Change Order #2 table is attached for this project.

The initial estimate for this change order totaled \$469,287.94, but after thoroughly reviewing Gilbane successfully negotiated with the contractor and the amount was reduced by \$272,660.75.

Budgetary Implications:

The efficient use of Measure E and Lease Revenue Bond Funds.

Follow Up/Outcome:

Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/ President

Change Order for Coyote Valley, Increment #1

CHANGE ORDER #02 - Teichert Construction

PCCO #	Description	Amount	Additional Days (Calendar)
8	Add additional Recycled Wheel stops	\$ 20,752.90	0
18	Add additional 2' water pipe, install 3' manifold to service building And Bldg. D	\$ 27,631.27	0
19	Extend light bases 24" into Bio-Swale	\$ 17,739.00	0
20	De-mob and Remobilization due to weather	\$ 37,874.00	0
21	Credit for deleting slab in front of site and increasing landscaping	\$ (12,082.89)	0
22	Added electrical Tie-ins to all Buildings	\$ 20,002.00	0
23	Cut Curb gaps to allow for drainage to site	\$ 5,391.47	0
25	Provide fuel to generators to power the site for construction	\$ 19,729.02	0
26	Additional SWPPP (Storm water Pollution Prevention Plan) Maintenance	\$ 6,061.25	0
30	Regrade areas in-between buildings for additional area drains	\$ 24,366.62	0
32	Pumped ponding water in Large-Bioswale	\$ 1,000.00	0
35	Added flared culvert ends	\$ 5,948.64	0
37	Required to raise grade for marquee sign footing	\$ 2,662.00	0
38	Add more Bioswale media adjacent to the walkways per requirements	\$ 5,798.00	0
39	Relocated Backflow Preventer - per San Jose City Inspector	\$ 13,753.91	0
TOTAL		\$ 196,627.19	0

Contract Amount	\$ 4,354,885.00	0
Net Change By Previously Authorized Change Orders	\$ 67,479.29	0
Revised Contract Amount Prior to this Change Order	\$ 4,422,364.29	0
Change Order #02	\$ 196,627.19	0
New Contract Amount Including this Change Order	\$ 4,618,991.48	0

Available Construction Contingency	\$ 435,488.00
Change Order #01 & #2	\$ 264,106.48
Remaining Construction Contingency	\$ 171,381.52

Contract Start Date	November 2, 2015
Contract Substantial Completion Date	May 19, 2016
New Contract Substantial Completion Date (By Previously Authorized Change Orders)	July 28, 2016
New Contract Substantial Completion Date (Including this Change Order)	July 28, 2016

**Gavilan Joint Community College District
Governing Board Agenda**

May 9, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(h)

Administrative Services

SUBJECT: Gavilan Gym Roof Replacement, Change Order #4

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees authorizes the fourth project Change Order request for the Gavilan Gym Roof Replacement. Change Order #4 is \$1,937. Original Agreement to Seward L. Schreder Construction, Inc. was \$379,000. Total construction cost including change orders #1, #2, #3 and #4 is \$412,227.

Background:

Public Contract Code § 20659 provides that if any change of a contract is ordered by the governing board of a community college district, such change shall be specified in writing and the cost agreed upon between the governing board and the contractor, and further provides that the board may authorize the contractor to proceed with performance of this change without the formality of securing bids, if the cost so agreed upon does not exceed ten percent of the original contract price. The following Change Order (CO) request has been submitted:

Gavilan Gym Roof Replacement Project

Seward L. Schreder Construction, Inc., CO #4 for \$1,937. A detailed Change Order #4 table is attached for this project.

Budgetary Implications:

The efficient use of Measure E and Lease Revenue Bond Funds.

Follow Up/Outcome:

Upon Board approval, the change order will be issued to the contractor.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/President

Change Order for Gym Roof Replacement Project

CHANGE ORDER #04 - Seward L. Schreder Construction, Inc.

PCO #	Description	Amount	Additional Days (Calendar)
8	Credit due to re-using existing gutter.	\$ (655.00)	0
9	Removed & reinstalled skylight curb due to dry rot, used 9 sheets of plywood.	\$ 2,592.00	0
TOTAL		\$ 1,937.00	0

Contract Amount	\$ 379,000.00
Net Change By Previously Authorized Change Orders	\$ 31,290.00
Revised Contract Amount Prior to this Change Order	\$ 410,290.00
Change Order #04	\$ 1,937.00
New Contract Amount Including this Change Order	\$ 412,227.00

Available Construction Contingency	\$ 37,900.00
Change Order #01, #2, #3 and #4	\$ 33,227.00
Remaining Construction Contingency	\$ 4,673.00

Contract Start Date	October 24, 2016
Contract Substantial Completion Date	December 22, 2016
New Contract Substantial Completion Date (By Previously Authorized Change Orders)	December 22, 2016
New Contract Substantial Completion Date (Including this Change Order)	December 22, 2016

**Gavilan Joint Community College District
Governing Board Agenda**

May 9, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(l)

Administrative Services

SUBJECT: Project Inspector Service Agreement with Irick Inspections, Inc.

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees approve this project inspector service agreement with Irick Inspections, Inc. for the Gavilan Athletic Fields and Gym Bleacher & Flooring Project.

Background:

The District anticipates construction of works of improvement on Athletic Fields and Gym Bleacher & Flooring Project. The District is required by applicable law to retain the services of a Division of State Architect (DSA) certified Project Inspector. District wishes to contract with Irick Inspections, Inc. for IOR special services on this project pursuant to Government Code 53060. Services to include review of construction documents, recording, reporting, testing and inspections required by DSA Procedure Regulation.

1. Gavilan College Athletic Fields and Gym Bleacher & Flooring Project. Service fees for time and materials for inspection services not to exceed \$175,000 funded from Measure E funds and Lease Revenue Bonds.

Budgetary Implications:

The efficient use of Measure E Bond Program Funds and Lease Revenue Bonds.

Follow Up/Outcome:

Process agreement after Board approval.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/President

**Gavilan Joint Community College District
Governing Board Agenda**

May 9, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.2(m)

Administrative Services

SUBJECT: Approval of an agreement with Enviro Science, Inc. for an Independent Contractor Services for Gavilan College Gym Bleacher & Flooring Project

Resolution: BE IT RESOLVED,

Information Only

Action Item

Proposal:

That the Board of Trustees approves this service agreement with Enviro Science, Inc. for an amount not to exceed \$6,500 for Hazmat testing and sampling survey, report of findings of Hazmat survey, for the Gavilan College Gym Bleacher & Flooring Project. This is a requirement based on Title 8 of the California Code of Regulations Section 1529.

Background:

In order to comply with Title 8 of the California Code of Regulations Section 1529. A hazmat survey must be performed and finding shall be reported. This work will help to satisfy measures of Title 8 of the California Code of Regulations. District wishes to contract with Enviro Science, Inc. for the services required on this project.

Budgetary Implications:

Effective use of Measure E Bond Program Funds and Lease Revenue Bond.

Follow Up/Outcome:

Process agreement after Board approval.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen A. Rose
Dr. Kathleen A. Rose, Superintendent/President

June 13, 2017

**Gavilan Joint Community College District
Governing Board Agenda**

June 13, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.1 (I)

Administrative Services

SUBJECT: Notice of Completion for the Coyote Valley, Low Voltage Package

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board of Trustees accept the Coyote Valley, Low Voltage Package project as complete and authorizes the Vice President of Administrative Services to record a Notice of Completion as required.

Background:

The Coyote Valley, Low Voltage Package has been completed as of June 8, 2017. This is the final acceptance from the Board of Trustees that the project is complete.

Budgetary Implications:

The Coyote Valley, Low Voltage Package project total project cost is approximately \$370,000.00.

Follow Up/Outcome:

The Vice President of Administrative Services will execute the Notice of Completion for the Project and have the same recorded in the Santa Clara County Recorder's Office.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Dr. Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President

**Gavilan Joint Community College District
Governing Board Agenda**

June 13, 2017

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III.1 (p)

Administrative Services

SUBJECT: Consider and Accept Bid for the Athletic Fields Upgrade Project

- Resolution: BE IT RESOLVED,
- Information Only
- Action Item

Proposal:

That the Board of Trustees considers and accepts the bid from Seward L. Schreder Construction, Inc. for the Athletic Fields Upgrade Project.

Background

The bid for this project closed on May 31, 2017. A total of two (2) contractors participated in the bidding process. The apparent lowest responsive and responsible bidder has been identified as Seward L. Schreder Construction, Inc. in the amount of \$9,412,000.

Attached is a letter providing a bid analysis from Gilbane, the Construction Manager, dated June 2, 2017. The letter includes a bid tabulation form.

Budgetary Implications:

The efficient use of Measure E and Lease Revenue bond funds.

Follow Up/Outcome:

Upon Board approval, issue a Notice-to-Proceed.

Recommended By: Frederick E. Harris, Vice President of Administrative Services

Prepared By: Frederick E. Harris
Frederick E. Harris, Vice President of Administrative Services

Agenda Approval: Kathleen Rose
Dr. Kathleen Rose, Superintendent/ President



PRELIMINARY RESULTS:

Bid Recording Sheet		Project: Gavilan Community College				
ITEM: Gavilan Community College Athletic Fields Upgrade		May 31, 2017 at 11:00 AM				
	Seward L. Schreder	Teichert				
Bid Amount	BIDDER A	BIDDER B	BIDDER C	BIDDER D	BIDDER E	
Bid Proposal	X	X				
Bid Security	X	X				
Subcontractors List	X	X				
Statement of Qualifications	X	X				
Non Collusion Affidavit.	X	X				
DIR Registration Verification	X	X				
Contractor License	X	X				
Addendum Acknowledgement (3)	X	X				
Base Bid Total	\$9,412,000	\$9,439,885				
Alternate Bid Items Proposal:						
ALTERNATE No. 1 - Lighting for Track and Field	\$495,000	\$415,000				
ALTERNATE No. 2 - Lighting for Baseball Field	\$399,000	\$545,000				
ALTERNATE No. 3 - Phased Work Plan	(\$15,000)	\$45,000				
TOTAL BID ALTERNATES	\$879,000	\$1,005,000	\$0	\$0	\$0	
Base Bid + (3) Alternates Total	\$10,291,000	\$10,444,885	\$0	\$0	\$0	



June 2, 2017

Mr. Frederick E. Harris
Vice President of Administrative Services
Gavilan Joint Community College District
5055 Santa Teresa Boulevard
Gilroy, CA 95020

**Re: Bid Analysis
Athletic Fields Upgrade Project
Gavilan Joint Community College District**

Dear Frederick:

We are pleased to provide our analysis of the bid results for the above referenced project.

Gilbane reviewed the apparent low bidder's, Seward L. Schreder Construction, Inc., bid and determined that they submitted a responsive bid and appear to be a responsible bidder. Seward L. Schreder Construction, Inc. confirmed their base bid amount of \$9,412,000 and stated they would honor it.

Please refer to our analysis and findings below for more detail.

Bid Analysis

The following items were considered in our bid analysis:

1. Comparative Pricing
2. Bond Review
3. Company History & Experience
4. Bid Form Review
5. Reference Check
6. Contractor License Check

1. Comparative Pricing (See attached Bid Tabulation Form)

A. Estimate	\$6,660,000
B. Low Responsive Bid	\$9,412,000
C. Average Bid	\$9,425,942
D. High Bid	\$9,439,885
E. Number of Contractors Contacted	22
F. Number of Plan Holders	27
G. Number of Potential Bidders	10
H. Number of Bidders	2

2. Bond Review

A. Contractor's Bid Bond

Seward L. Schreder Construction, Inc. has provided a Bid Bond in the required amount of 10% of their bid amount. The surety is Fidelity and Deposit Company of Maryland. Their address is 1400 American Lane, Schaumburg, IL 60196. The contact number is (415) 538-7100.

B. Contractor's License Bond

All California contractors are required to file a bond with the State in the amount of \$15,000. The bond number is 09172851 and the effective date is 01/01/2016 with Fidelity and Deposit Company of Maryland. Their address is c/o Zurich North America, 1400 American Lane, Schaumburg, IL 60196.

3. Company History & Experience

Seward L. Schreder Construction, Inc. is familiar with the Division of State Architect (DSA). Seward L. Schreder Construction, Inc. has performed worked at many community college's and K-12 schools throughout the bay area. To name a few are Sacramento City Unified School District, Gilroy Unified School District and Gavilan Joint Community College District. Seward L. Schreder Construction was the General Contractor for the Gavilan College Aviation project, new hanger and classrooms at the San Martin Airport in 2016. Seward L. Schreder has also completed two projects on campus, the Pond Overlook project and the GECA addition project. They meet schedule and project budget with success and a positive outcome to the project.

4. Bid Form Review

A. Contractor's Proposal Form	No Exception Taken
B. Bid Pricing	No Exception Taken
C. Addenda Acknowledgement	No Exception Taken
D. Contractor's License Information	No Exception Taken
E. Subcontractor's List	No Exception Taken
F. Non-Collusion Affidavit	No Exception Taken
G. Bid Security	No Exception Taken
H. DIR Registration	No Exception Taken

5. Reference Check

A. Aedis Architects – The project Architect, Don Berry stated Seward L. Schreder Construction, Inc. has performed a couple of projects successfully for them. Most recently they completed \$3.6 million of site work for the Voices Charter School new campus in San Jose, CA. Don said he loves working with them, they are a great team, fair, reasonable and on top of it.

- B. Mr. Rob Smiley with Sunnyvale School District stated he has had a very positive experience working with Seward L. Schreder Construction, Inc. One of the projects completed was the San Miguel Elementary New Classrooms, a \$3.8 million project. Mr. Rob Smiley stated he would work with Seward L. Schreder Construction, Inc. again.

6. Contractor License Check

- | | | |
|----|--------------------------|---|
| A. | License Number: | 746525 |
| B. | License Status: | Current and Active |
| C. | License Issued to: | Seward L. Schreder
Construction, Inc. |
| D. | Expiration Date: | 3/31/2018 |
| E. | County of Incorporation: | Butte |
| F. | Claims Against License: | No citations or cases on record |
| G. | Type of License(s): | A – General Engineering
B – General Building
HAZ – Hazardous Substance
Removal |

If you have any questions or concerns, please do not hesitate to contact us.

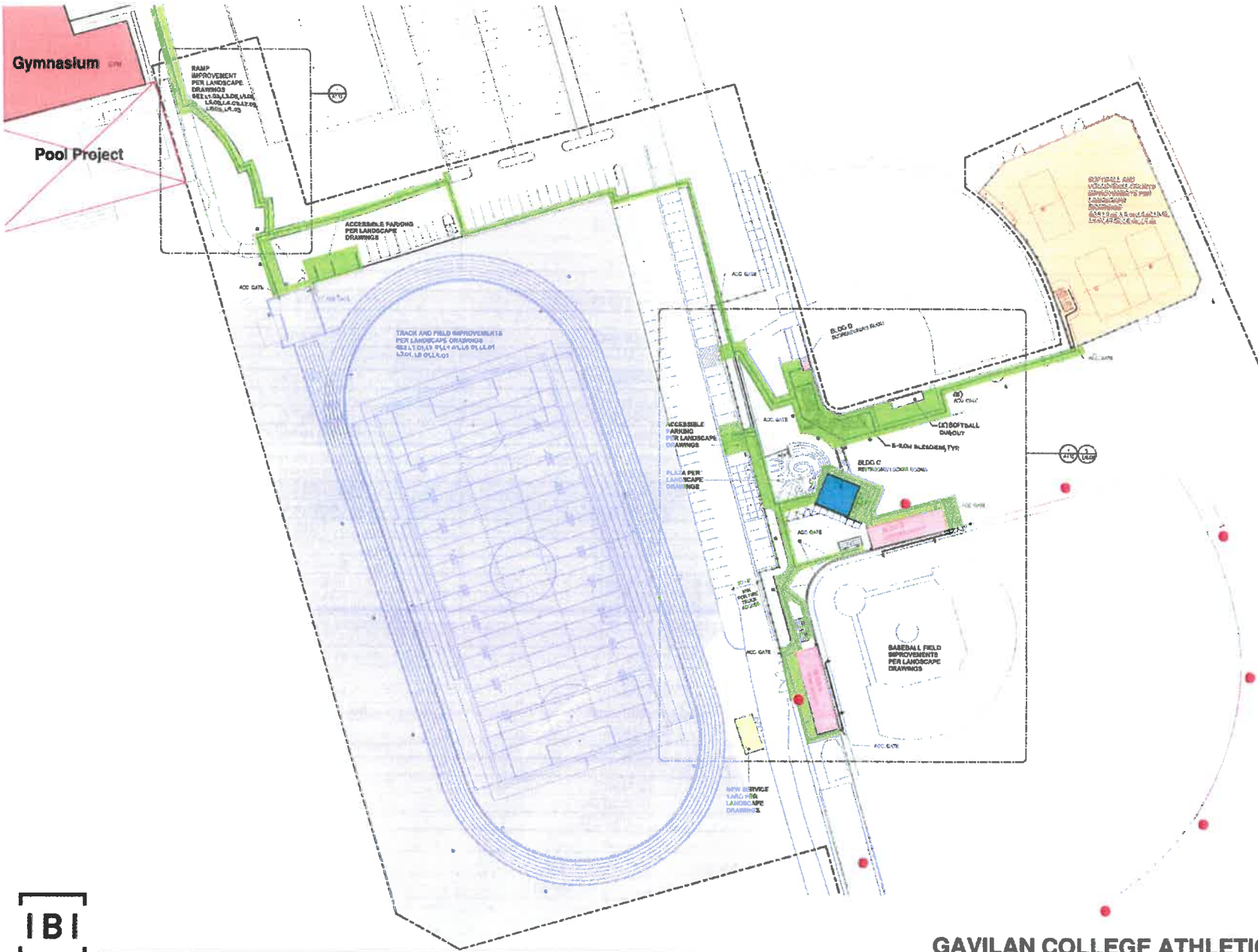
Sincerely,

Andrea Mendoza

Andrea Mendoza
Project Manager

Enclosures: Bid Tabulation Form

cc: Steve Sowa, IBI Group
Casey Michaelis, Gilbane Building Company



- Scope of work required to conform with accessibility requirements
- Scope of work required due to non-DSA certified structures
- Scope of work required to comply with Title IX
- Scope of work delayed to re-align Bid cost with Budget
- Required consolidation and upgrade of power for new work and lighting

- OPTION**
- Scope of work delayed to construct Baseball Field Lighting
 - Scope of work to install eight (8) Baseball Field Lighting Poles



June 7, 2017

GAVILAN COLLEGE ATHLETIC FIELDS VE OPTIONS

Gavilan Sports Complex

Categories of Work	Scope of Work	Base Bid	Project Without Track and Field	Value Engineered Savings	Category Net Totals	Sub Contractor
Track & Field	astro turf	\$1,704,000	\$0	\$1,704,000	\$0	frontier
Track & Field	track resurfacing	\$301,025	\$0	\$301,025		beynon
Track & Field	track maintenance	\$24,000	\$0	\$24,000		
ADA/Safety	metal fabrications	\$204,000	\$204,000		\$690,364	Signature Gates
ADA/Safety	signage	\$2,464	\$2,464			awards and signs
ADA/Safety	site furnishing	\$403,800	\$403,800			sports edge
ADA/Safety	Moz Panels	\$70,800	\$70,800			
ADA/Safety	chlorination	\$4,800	\$4,800			
ADA/Safety	drinking fountain	\$6,000	\$4,500	\$1,500		
Buildings	concrete foundation	\$68,251	\$38,913	\$29,338	\$764,828	mer rebar
Buildings	masonry	\$271,200	\$229,740	\$41,460		Patania Masonry -Switch
Buildings	steel deck	\$94,560	\$94,560			linden
Buildings	sheetmetal	\$15,667	\$15,667			capital sheetmetal
Buildings	metal roof	\$118,798	\$118,798			waterproofing associates
Buildings	glazing	\$132,000	\$132,000			coast counties glass
Buildings	plumbing	\$104,142	\$104,142			associated
Buildings	epoxy flooring	\$30,000	\$30,000			tera lite
Buildings	frp finish	\$1,008	\$1,008			
Contractor	temp facilities	\$21,600	\$21,600		\$111,600	
Contractor	supervision	\$180,000	\$90,000	\$90,000		
Electrical	electrical	\$1,219,025	\$1,219,025		\$1,219,025	adept
Fencing & Netting	fence	\$359,983	\$359,983		\$359,983	cfi
Landscape	Landscape	\$346,800	\$346,800		\$346,800	lonestar
Sitework	striping	\$42,000	\$42,000		\$1,136,400	compass
Sitework	Plaza art Paint	\$60,000	\$60,000			
Sitework	ac paving	\$440,400	\$308,400	\$132,000		durnan and venables
Sitework	Striping/wheel stops	\$6,000	\$6,000			
Sitework	concrete	\$720,000	\$720,000			efs
Underground	trench drain	\$84,000	\$84,000		\$2,279,227	
Underground	Underground /Grading	\$2,376,000	\$2,195,227	\$180,773		
Total		\$9,412,322	\$6,908,226	\$2,504,096	\$6,908,226	
Alternate #1: Track & Field Lighting		\$495,000				
Alternate #2: Baseball Field Lighting		\$399,000				